

Iowa Capitol Planning Commission
Site Features Committee Meeting Minutes
June 8, 2017
Facilities Management Center, South Conference Room
(2:00 p.m. – 2:54 p.m.)

Committee Members Present:

Carol Grant, Committee Chair
Matthew Harris
Bill Dikis, Capitol Planning Commission Chair

Members Absent:

Director Janet Phipps

Department of Administrative Services (DAS) Staff Present for All or Portions of the Meeting:

Charlee Cross, Department of Administrative Services / General Services
Suzy Trotter, Department of Administrative Services / General Services
Tim Ryburn, Department of Administrative Services / General Services

Call to Order and Introductions

The meeting was called to order at 1:00 p.m. by Carol Grant, followed by roll call.

Approval of Agenda

Tim Ryburn requested to address the Committee regarding the Memorial Tree Program and Korean War Memorial.

MOTION: Matthew Harris made a motion to approve the agenda as provide with the additional agenda items proposed from Tim Ryburn. Bill Dikis seconded and the motion passed unanimously.

Approval of Meeting Minutes for April 7, 2017, Meeting

MOTION: Bill Dikis made a motion to approve the minutes as submitted. Matthew Harris seconded and the motion passed unanimously.

Site Features Application - Harold Hughes Commemorative

MOTION: Matthew Harris made a motion to recommend the Capitol Planning Commission not accept the Harold Hughes Commemorative application. Bill Dikis seconded and the motion passed unanimously.

MOTION: Bill Dikis made a motion to recommend to the Capitol Planning Commission that the proper and singular type of recognition for past governors is to utilize the precedent of the West Capital Terrace benches. Matthew Harris seconded and the motion passed unanimously.

Action Items:

- Carol Grant will draft a letter to Mark Andersen, the applicant for the Harold Hughes Commemorative sculpture, pending the outcome of the Capitol Planning Commission vote to accept the Committee's recommendation or override. The letter will thank Mr. Andersen for the application and provide information regarding the Memorial Bench Program.
- Tim Ryburn will compile photos of the bench options and the location of the memorial benches.

Fundraising plan for the support of SF 2324 Rebuild Iowa Infrastructure Fund

Carol Grant reported on the status of the kick off for the Memorial Conservation Fund campaign at the Yankee Doodle Pops concert on July 3, 2017.

Memorial Tree Program

Department of Administrative Services received a request for a tree to be placed on the grounds through the Memorial Bench and Tree Program. The request included the burial of the cremated remains of a family member with the tree roots. Tim Ryburn distributed a copy of IAC Ch. 97, 641-97.13 (144) *Transportation and disposition of a dead human body or fetus*. DAS is seeking guidance for the proper response.

Korean War Memorial

Charlee Cross reported the Consul, Bying Kyoo Ha, of the Consulate General of Republic of Korea in Chicago, is requesting a review of the Korean War Memorial located on the Capitol Complex. The Consul stated the Memorial had a geographical naming issue regarding the naming of a body of water. Currently, the body of water is engraved as “Sea of Japan”. The Consul requested the engraving be changed to “East Sea / Sea of Japan”. The Consul is willing to provide financial support to correct the engraving. DAS will contact Dan Gannon with the Iowa Commission of Veterans Affairs, to review the request and protocol for veteran’s monuments. Tim Ryburn will bring back the Veterans Affairs findings to the Site Features Committee.

Adjourn

Meeting adjourned at 2:54 p.m.